

# **Water and Sewer Commission**

## **Municipal Building**

**15 St. Paul St.**

**Minutes from October 11, 2012**

**Main Meeting Room**

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### **Water and Sewer members in attendance:**

Chairman Kluchevitz, Charlie Sawyer, Tom Devlin and John Parmentier

DPW Director, Mike Suprenant

Not Present: Eric Astuteness

### **Also present:**

**Recording Secretary: Amy Sutherland**

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The Chairman opened the meeting for the Water and Sewer Commission at 6:30 pm.

### **3 Chad Michael Court:**

The Board is in receipt of the application for 3 Chad Michael Court.

The applicant was present and explained that he paid the bill early in June online. The resident logged onto the online payment through the town. He did check to see if it had posted back to his account. It had not posted. The resident went to the treasurer's office to clear this up. The resident behind him in line also had the same problem.

The Chairman indicated do you have verification that there was a flaw in the system.

The applicant did not have proof but he indicated that he made it a week before the due date.

He indicated that made a payment was made on June 2<sup>nd</sup> or 3<sup>rd</sup> 2012.

The bill was \$92.26 total. He is looking for an abatement of \$10.95.

There may be a problem with Unibank to use their service through the Town. The Commission needs to find this out.

**On a motion made by Tom Devlin and seconded by Charlie Sawyer, the Commission voted unanimously to grant the abatement of \$10.95 for 3 Chad Michael Court. Bob Kluchevitz was a no vote.**

Chairman Kluchevitz noted that the Commission made a decision without any confirmation that there was a glitch in the system. There was no confirmation. There are people in the public that may think there is a problem.

**329 Blackstone St. – Mourkakaos**

The resident was present and indicated that she spoke with the DPW Director about six months ago and he indicated that an abatement form would be sent out. The form never arrived. The bill is from a 2002 bill. She sold the property in 2001 to another owner. This amount owed is for \$11.70. There were two owners prior to her residing at this residence.

She acquired the property in 2006.

It was communicated that there is typically a certificate of municipal lien issued and there would be a closing. The bill would need to be paid prior to the closing.

It was further explained that the Attorney who did the closing that day should have seen the outstanding water bill and this should have been on the settlement statement.

The Chairman recommended that the resident pay the bill and seek reimbursement.

Member Devlin noted that this is probably a charge for interest.

This will be tabled until the November 8, 2012.

**713 Rathbun St.- Mikula:**

Mr. Kluchevitz recommended that this be table. The resident will need to get a settlement statement in regards to the closing.

Roger Gagnon built the house and he should have paid this.

This connection was requested by the town. It terminates at the basement. There is no water flow.

Mr. Mikula noted that the town said we needed to put in a separate service.

The applicant owns the whole thing.

The Chairman communicated that Mr. Gagnon should be notified.

This will be tabled until November 8, 2012.

**On a motion made by Charlie Sawyer and seconded by Tom Devlin, the Water and Sewer Commission voted unanimously to table this until November 8, 2012 and the water will not be terminated on October 22, 2012.**

**689 Rathbun St. – Joseph Chiappone Jr. :**

The DPW Director informed the Commission that Mr. Chiappone did come down to the DPW office to discuss making arrangements about payment. Mr. Chiappone signed a draft agreement.

The Chairman noted that this bill must be paid in full.

The resident must come in front of the Water and Sewer Commission to discuss payment plans or any other options. The current bill must be paid. The April bill must be paid. Then the applicant can enter into an installment payment and must stay current.

This is the agreement that has been done in the past.

The past accrues interest.

The Water and Sewer Commission would like Mike to put a proposal together for Mr. Chiappone and have him sign the agreement or be scheduled for shut off.

The numbers will be \$665.31 monthly with 12 installments.

The applicant will have to pay the May 1<sup>st</sup> bill with interest minus amount owned and divide the balance.

Breakdown:

\$183.22 sewer

\$63.66 water

Total \$247.21 late charge \$10.00. \$257.21 pay

\$7,726.50 remaining

**On a motion made by Charlie Sawyer and seconded by Tom Devlin, the Commission voted unanimously to have the resident pay \$643.88 in installments for 12 months and all interest paid to date and current bill for \$257.21.**

The applicant needs to pay the bill in full or sign the agreement.

The amount owed would be \$901.09.

### **11 Michelle Lane:**

The resident Mr. Budd indicated that this bill is from 22 years ago. The bill was also sent to Walnut Construction. Mr. Budd indicated that there was no closing on his house. The bill is for a meter and installation. The land was closed on and he bought his lot. Walnut Construction was the company that sold this lot. Walnut Construction should have been billed. Mr. Budd paid all the bills.

It was a single construction loan for a modular house. The loan was then split, the person who had owned Lot #9 must have paid his connection fee.

Member Devlin indicated that this is a service charge.

**On a motion made by Tom Devlin and seconded by Charlie Sawyer, the Commission voted unanimously to table this until November 8, 2012.**

### **Water and Rate Study:**

The Chairman indicated that there was a workshop with Weston and Sampson, Finance members and members of the Board of Selectmen. The model is in place. The budget for 2014 will be plugged in. The preliminary numbers will be put in place.

The Commission needs to decide on a number for capital over the next 5 years. This needs to be determined.

The Chairman indicated that the capital projects should be reviewed with Capital Outlay.

The Water and Sewer Commission would like a workshop meeting set up to discuss this further.

The Chairman further communicated that there is still \$181,000 in uncollected money collected. We must have something in place prior to raising the rates.

Member Devlin indicated that we have to get the water rates into effect soon.

The DPW Director indicated that the Department is putting \$85,000 a year toward capital.

### **Municipal Building Metering:**

The Commission would like the DPW Director to check if the parks throughout town are metered for water.

The Commission would like a consumption report provided for all the buildings for budgeting purposes.

The town hall is not being billed. The usage is low. Meters need to be installed and accounts need to be created for municipal buildings.

The Commission needs to develop the appropriate rate structure to recover the revenue needed.

The next chart explained the existing rate structure. The billing is being done on a semi-annually basis. This has been unchanged since 2006.

**On a motion made by Tom Devlin, and seconded by Charlie Sawyer, the Commission voted unanimously to adjourn the meeting at 8:30 pm.**

Respectfully Submitted,

Amy Sutherland

Recording Secretary

Approved November 8, 2012